



Alberton Cricket & Hockey Club

Hall Hire: Terms & Conditions

Venue Hire

1. Venue hire is quoted Inclusive of Vat. A deposit of R1000.00 is compulsory to secure your date and is not included in the Hall Hire
2. Members rate is R2000.00 per function.
3. Non-members rate is R3300.00 per function.
4. All deposits must be paid within (5) five days after booking date is confirmed.
5. The deposit is refundable within 5 working days after function date.
6. Should a booking be cancelled, 50% of the deposit will be forfeited.
7. The Full price for the use of the hall must be paid in full; one week prior to the use of the hall.
8. For Friday evening hire, the hall is available from 12h00 noon until Midnight.
9. For Saturday evening hire, the hall is available from 12h00 noon until Midnight.
10. The hall can accommodate 110 people.
11. Use of the Venue for 16th birthdays will not be permitted.
12. The hall must be vacated not later than 00h30 and the bar will close at 23h59 sharp.
13. Should your function continue after 23h59, your deposit will be used to pay the Barman for extra time worked.
14. Smoking is not permitted in the hall.

Venue Hire includes the following:

- 1 Use of standard furniture (Rectangular tables and chairs. No chair covers)
- . Use of standard table linen. (Cream/White/Black/Red)
- 2 Use of standard cutlery, crockery and glassware.
- . Cleaning up after venue use (Following day)
- 3 Bar attendant
- . Car park attendant
- 4 Cleaner until 20h00

Bar Attendant.

One barman is provided for the evening. Should an additional barman be required, this will incur an extra cost of R300.00 for the function.

Bar Service.

We are fully licensed and therefore NO alcohol is to be brought onto the premises. Please note that this provision also includes cool drinks and Juices. We require that you brief us regarding your bar requirements at least one week in advance. A "cash bar" is provided. Credit/Debit card facility available.

Cleaning Staff

One cleaner is provided to assist during the function till 20h00.

Should additional staff be required, this will incur an extra cost of R300.00 for the function per person.

Parking Attendant

One parking attendant is provided for the evening for security purposes.

Alberton Cricket & Hockey Club

Terms & Conditions

General

1. No private liquor is allowed to be brought onto the Club Premises at anytime. Should it be found that private liquor has been brought onto the premises, all deposits will be forfeited and the responsible person will be asked / instructed to leave the premises
2. No permanent change to the venue will be allowed. This includes nails / hooks in the walls and furniture. No burning of alcohol or breaking of plates will be permitted on the floor. Candles must not be placed directly on the linen provided.
3. While every precaution will be taken to ensure the safeguarding of your personal belongings, the Alberton Cricket & Hockey Club will not be liable for the loss or damage of any property whatsoever. Should any of the Alberton Cricket & Hockey Club buildings, surrounding ground, decor, linen, crockery or glassware be missing or damaged after the venue, the client will be billed accordingly. The Alberton Cricket & Hockey Club is used entirely at your own risk and the Club shall not be held liable for any form of physical injury to any person/s or any loss or damage to any property which may be caused by theft, fire or any cause whatsoever as a result of or any connection with the use of these facilities.
4. Venue hire for 16th birthday's parties will not be permitted.
5. All functions must cease at 23h59 or midnight. Should the function continue, the Barman on duty will be paid overtime by deducting R300.00 from the deposit paid.
6. Welcome Drinks will be charged at Club Prices. (A bottle will be discounted. 20 Tots charged as opposed to normal 30 tots)
- 7.
- 8.

I (Full Name and Surname) _____

Confirm that I have read and understood the Standard Terms and Conditions as set out above. I fully bind myself in my personal capacity as surety of all monies owing or arising from this agreement.

Contact Number _____

Event Date _____

No of Persons attending Function _____

Nature of Function _____

Signature _____

Date _____

Please forward [this form via What's App](#) to Monette on 0829766258

Catering: Contact Alberton Cricket & Hockey

Club banking details

Bank: FNB

Branch: Alberton

Branch Code: 250-942

Acc. No: 5110-001-5051

**Please contact Monette or forward form to
[0929766258 via Whatsapp](#)**

Crockery & Cutlery Requirements

	Quantity
Soup Bowls	
Dinner Plates	
Side Plates	
Desert Bowls	
Cups	
Saucers	
Sugar Bowls	
Serving Bowls	
Tea Spoons	
Soup Spoons	
Desert Spoons	
Salad Spoons	
Knives	
Forks	
Urn	
Table Cloths	
Over Lays	
Other:	